

# Middlebury Township

PO Box 622, Ovid, Michigan 48866

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Regular Meeting  
7627 W. M-21, Ovid, MI  
Tuesday, March 10, 2025 at 7:00 pm

## REGULAR MEETING

### Call to Order:

Supervisor Herendeen called the meeting to order at 7:10 pm.

### Board Members Present:

Supervisor Michael Herendeen, Clerk Jamie Aldrich, Treasurer Jill Ruess, Trustee Gene Ruess, and Trustee Ronald Powell

### Guests Present: Guests were present: 6

Kevin Lenkart, Josh Haley, Jodi Medina, Gary Keiger, Carl Chalker, Carrie Meisel

### Scheduled Comments:

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1. Commissioner Report- Josh Spoke about the county public safety meeting, they are updating some vehicles and purchasing two new Silverado's and a K-9 for public safety
2. Kevin Lenkart- Kevin spoke about ambulance services. He said he spoke to Jeff last week about the ambulance services. He will touch base with Mike next week, he needs him to provide the millage so Kevin can get us an updated contract. We have more calls due to the speedway, Geno asked if we need to asked the speedway to make up the difference due to the extra calls. Kevin said that they do not put any extra people on just because of the racetrack at this time. Mike and Geno spoke about the millage, what we have and what we need to ask for on the next election. It was discussed that we can always ask for a larger millage in anticipation of future expense increase but only levy what is needed

### Public Comments: Opened at 7:35 pm Closed at 7:44 pm

Carl stated that he don't think we need a new township hall. Mike spoke about needing the hall to meet the needs of employees and voting.

Gary is objecting to a new township hall, he said don't ask the public for money for the township hall. He don't think we need to spend the money we have in savings for it.

**Motion to Approve Agenda:**

J. Ruess made a motion to approve agenda. R. Powell seconded the motion.

Voice Vote: Ayes: All Nays None Carried

**Motion to Approve Minutes:**

J. Ruess made a motion to approve the February 2026 minutes. R. Powell seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

**Motion to approve Bills**

J. Ruess made a motion to approve bills Total General Fund Cks 6572-6594 for \$11,391.24 and EFTs for \$4,169.31 for a total amount \$15,560.55. J. Aldrich seconded the motion.

Roll Call Vote: Ayes: M. Herendeen-Yes J. Aldrich- Yes R. Powell- Yes J. Ruess- Yes G. Ruess- Yes

**Communications:**

MTA- will remove from future agendas, no longer meeting.

Library- Approved bills, decided against purchasing new accounting software at this time.

OMESA- They have had 3 applicants for the chief position, they will be selecting a new chief at the next meeting.

Clerk-

Assessor- Absent, Jodi said we will get a BOR report.

Treasurer- Got a text that an Amazon purchase was made that we did not do. After talking to Jeff they think that it is an office 365 license. A new debit card is coming in the mail. Requesting to add Road and Ambulance Millage to the agenda

Cemetery- Jodi has been looking into the availability of cemetery plots. She is going to work on a SOP for relinquishing plots. Mike said that we can not relinquish plots because we don't have good enough records. Jodi will be working on figuring out what other cemeteries do and get a SOP written going forward.

**Business:**

1. Auditors-We spoke to the auditors, AHP. On April 28<sup>th</sup> we have a planning meeting scheduled with the auditors. The week of May 18<sup>th</sup>-22<sup>nd</sup> we start the audit. Audit needs to be done by September 30<sup>th</sup> 2026. Carrie will come to the meeting too.
2. Road Contracts- Jill Ruess made a motion to approve the 2026 road contracts only doing one of the \$74,000.00 projects totaling \$87,446.00 Jamie Aldrich second the motion.

Roll Call Vote: Ayes: M. Herendeen-Yes J. Aldrich- Yes R. Powell- Yes J. Ruess- Yes G. Ruess- Yes

3. Driveway- Jamie called Sumbera to get prices on gravel for the driveway. Noticed that it was extremely mushy as snow melted.

Spoke to Matt and he said that if we get stone/crushed concrete he will bring the tractor to spread it.

20 yards of crushed concrete with delivery is \$647.

20 yards of crushed stone with delivery is \$809.

Geno Ruess made the motion to purchase the crushed concrete from Sumbrara gravel and have Matt spread. Ron Powell seconded the motion.

Roll Call Vote: Ayes: M. Herendeen-Yes J. Aldrich- Yes R. Powell- Yes J. Ruess- Yes G. Ruess- Yes

4. Office Manager hours- Should be flexible with hours. Jodi can write down hours worked outside of normal business hours. Discussion that Jodi should record hours she performed Middlebury Township duties and responsibilities that overlapped with Board of Review hours. Record all hours worked to be paid accordingly

5. Splitter needs service, should we have furnace and splitter serviced at same time? Called local businesses for quotes on service Custom Heating and Plumbing- Ovid Williams Heating and Cooling- Elsie Jill Ruess made a motion to approve the service and maintenance of the split and the furnace for \$265.00 plus reasonable expense for parts as needed. Ron Powell seconded the motion.

Roll Call Vote: Ayes: M. Herendeen-Yes J. Aldrich- Yes R. Powell- Yes J. Ruess- Yes G. Ruess- Yes

Old Business:

1. New Hall- Driveway-have reached out to three different contractors for quotes on a new driveway.  
Woodhaul Construction – Mike Smith  
Glaeser Dawes –Russ Confer  
Bear Creek – Jacob Munson

**Final Comments: Time Opened 8:33 Time Closed 8:33**

Gary asked why we are getting new heating, Jamie explained we are having the current systems serviced, no additional new work is being done.

**Adjourn 8:34 PM without objection**

***CALENDAR:***

Tuesday, April 14, 2026 Regular Township Board Meeting 7:00 p.m.,

Tuesday March 27, 2026 OMESA 7:00 p.m.

Wednesday March 18, 2026, Library Meeting 7:00 p.m.

**X**

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Angela Wheeler  
Deputy Clerk

